

Sample Non Third Party Paystub

Name of Employee				Name of Employer		
Earning	No. of Hours	Hourly Rate	Amount	Deduction	Amount	Year to Date
Salary				CPP		
Overtime Pay				EI		
Vacation Pay				Income Tax		
Public Holiday Pay						
				Union Dues		
				Life Insurance		
Total Earnings				Long Term Disability		
				Total Deductions		
Pay Period		Pay Date		Net Pay		

While the format of the pay statement may vary, the following information should be included:

- the employer's name and address
- the hours worked by the employee
- the employee's regular wage rate
- the employee's overtime rate(s)
- the hours worked at the overtime rate(s)
- any money, allowance or other payment the employee is entitled to, including vacation or statutory holiday pay
- the amount and purpose of each deduction
- if the employee is paid other than by the hour or by salary, how the wages were calculated
- the employee's gross and net wages
- any amounts withdrawn from the employee's time bank and how much time remains